



RUSA Bill F19 - 08

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Sponsors: Internal Affairs Committee

Capital Allocation and Secure Handling (C.A.S.H.) Act

Whereas, the Assembly previously enacted the first part of the Capital Allocation and Secure Handling (C.A.S.H.) Act, and

Whereas, the Internal Affairs Committee, the Allocations Board, and the Treasurer recognize the need to delineate a process for the handling of moneys within the Assembly's operating budget, and

Whereas, the RUSA Treasurer is primarily charged with the maintenance of the budget as per the Standing Rules (S.R.), but

Whereas, few provisions exist in the Assembly's core set of rules pertaining to its operating budget (S.R. XIX § 1 through 6), and

Whereas, the Assembly recognizes the need to implement internal controls while also mitigating bureaucracy and the centralization of executive power, and

Whereas, the Assembly recognizes the need to enact provisions governing funding while also recognizing the need to ensure flexibility, and simultaneously ensure a balance between discretionary funds appropriated to committees and Assembly oversight whereby initiatives cannot be undertaken without the support of the Assembly,

Therefore, be it hereby enacted as the Capital Allocation and Secure Handling (C.A.S.H.) Act by two-thirds of the Assembly:

RESOLVED, the Assembly amends S.R. XIX "RUSA Finances" to include Section 7:

7. The Treasurer shall oversee the authorization of expenditures from the RUSA account.
 - a. The Assembly shall, on an annual basis, establish line items within the budget for each core and standing committee.
 - i. Following any Assembly operating budget, all funds allocated to specific Committees shall require a majority vote of said committee in favor to authorize spending, except that this section shall not allow a committee to circumvent the requirements under Article 20, nor shall a committee sponsor an event not sponsored, endorsed, or created through the Assembly.
 - b. Any funding from line item that exceed \$500 must be explicitly authorized by a vote of the Assembly. The same must be used for the sale, transfer, or disposition of any real property, rental (excluding temporary room rentals), or other physical property held by or for the Assembly, excluding promotional items, if the book value exceeds \$500. Should the value not exceed \$500, the expense shall require the consent of the Committee upon which funds are being drawn.
 - c. For discretionary line items, the Treasurer may reallocate up to \$500 to another line item, only if the Treasurer has the advice and consent of the Executive Board and provides notification of the Assembly through the Secretary or through other official communication. However, such power shall be restricted if the Assembly has either expressly prohibited it or has already committed said funds. In amounts in excess of \$500 or where the Executive Board has not approved the reallocation, the Assembly's assent shall be required through appropriate legislation.
 - d. All other funds from the Assembly budget shall be spent at the direction of the Assembly, in accordance with these rules, or in such cases where the purpose and spending authority is specified in the budget, said authority may cause for funds to be used, in accordance with all applicable governing rules and regulations.
 - i. The Treasurer shall be authorized to transfer funds from other line items for the purpose of balancing RUSA expenses, provided the original responsible party for spending such funds consents to the requisition of funds.
 - e. Requests for funding shall be submitted through the Treasurer.
 - i. Expenditures authorized by Section 6 of this Article and in compliance with all other applicable rules shall be reported to and supervised by the Treasurer.
 - ii. The Treasurer must respond to requests within 4 University business days during which SABO is open.

RESOLVED, the Assembly amends S.R. XV § 3(b) to include the subsections:

- i. The Treasurer shall report a running, annotated form of the RUSA budget, adjusted for expenditures and transfers, and shall make the same available upon request, and the Assembly shall make the same available on the RUSA website.
- ii. Quarterly budget reports are to be furnished by the Treasurer on the basis of the fiscal year concurrent with University accounting starting on July 1st. The quarterly budget must be provided on the RUSA website as soon as it is given to the Assembly.
- iii. Public notice of the most recent RUSA Operating Budget and RUSA allocation of club funding will be made available on the current RUSA website, in addition to any personal inquiry given to the Treasurer, following the same procedure for requesting records as the RUSA Allocations Process Transparency Act (RAPTA). Each line item of the RUSA operating budget must be delineated, including a statement of purpose of each line item, in the public budget document on the RUSA website.

RESOLVED, the Assembly charges its Treasurer with providing to it a written report of the budgets for the first and second quarter for the 2019-2020 Fiscal Year no later than January 15, 2019, except that this date may be delayed by up to one month by the Executive Board, or longer by a two-thirds vote of the Assembly by way of legislation.

RESOLVED, the Assembly amends S.R. XXIV § 2(f) to include the subsections:

- i. Any member, officer, or agent of the Assembly who circumvents the financial control procedures established under Article XIX, Section 7, including either the reallocation, expenditure, or alteration of budgeted funds not authorized by the Assembly under these rules or under legislation shall be liable for impeachment. Every member, officer, or agent of the Assembly who receives such funds or causes such funds to be disbursed is responsible for following said procedures, and if they willfully or negligently violates this section is liable for impeachment, except that in cases of handling amounts less than \$100 they shall only be liable for censure for no less than one month and no greater than two months.
- ii. Any person employed by the University and in such capacity willfully circumvents Article XIX, Section 7 or conspires, cooperates, attempts, or assists another in doing so may be reported to University Human Resources or another appropriate office for conducting investigations and administering discipline, upon the recommendation of the Internal Affairs Committee.

- iii. The sections above shall not limit sanctions imposed for embezzlement or offenses other than circumventing Article XIX, Section 7.

RESOLVED, upon enactment, the Chairman of the Internal Affairs Committee shall furnish an updated copy of the Standing Rules to the Parliamentarian and the Secretary of the Assembly, and the Secretary, or his designee, shall publish the same on the Assembly's website.