



RUSA Bill F19 - 10

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Sponsor: University Affairs Committee

**Bill to Mandate the Consistent Documentation of the
Meal Swipes for Charity Program**

Whereas, the Rutgers University Student Assembly provides 2 opportunities per year for organizations to participate in the Meal Swipes for Charity (MSC) program;

Whereas, Meal Swipes for Charity provides organizations the ability to raise thousands of dollars for their various projects and initiatives;

Whereas, there exists no codified guidelines for organizations participating in MSC to document or record the amount of swipes and total funds raised, or record how funds raised from the program are disseminated and otherwise spent;

Whereas, Meal Swipes for Charity relies on guest swipes from students to raise money, and is thereby directly paid for by students through their meal plan fees;

Whereas, Meal Swipes for Charity is regulated by RUSA, an organization funded by students and beholden to their best interests;

Whereas, it is of paramount importance that RUSA remain as transparent as possible and that students have access to information regarding its actions;

Whereas, the University Affairs Committee is the committee responsible for the internal regulation and management of the MSC program;

Whereas, the current Chairperson of the University Affairs Committee does not have a reliable or consistent record of previous MSC funding numbers, accounts, expenditures, and other relevant data;

Whereas, a consistent record of information regarding the program must be established;

Be it hereby enacted the Assembly requires all organizations participating in the Meal Swipes for Charity (MSC) program to furnish the RUSA University Affairs Committee with the relevant financial documents tracing the movement and expenditure of such funds, including:

1. How much money was delivered to the participating organization, and when these funds were spent or otherwise moved,
2. The information relevant to the raising of funds will be delivered to RUSA by the participating organization within 4 weeks of the conclusion of the Meal Swipes for Charity program,
3. The status of funds raised through Meal Swipes for Charity by an organization will be provided to RUSA two weeks before the end of the school year during which the fundraiser was held, in the form of a report, general budget, or document that details how funds were spent,

Be it further enacted, the University Affairs Committee shall take reasonable steps to verify the information provided by the organization and shall report the most accurate information in accordance with the below required procedures;

Be it further enacted, failure of an organization to furnish RUSA with this required information 4 weeks following the conclusion of the school year in which the Meal Swipes iteration occurred will result in that organization receiving a written warning from the University Affairs Committee, and a reminder as to what information is demanded;

Be it further enacted, if an organization fails to furnish the University Affairs Committee with the requested information within a month of a written warning being issued, the offending organization will be ineligible to apply for future Meal Swipes for Charity opportunities until the information is supplied and verified, or within 3 years and one month of the warning being issued;

Be it further enacted, if an organization fails to furnish the University Affairs Committee with the required information for an entire year following a ban on Meal Swipes for Charity opportunities, the University Affairs Committee will conduct an investigation as to where the information is and why it has not been delivered;

Be it further enacted, any organization barred from participating in Meal Swipes for Charity can, at any point, file a one-time appeal to the Executive Board and present their case for a termination of the ban;

Be it further enacted, subsequent appeals may be filed by a new executive board of the offending club, but the Executive Board of RUSA is not obligated to hear them;

Be it further enacted, if the Executive Board upholds such a ban, it shall expire within 3 years and one month of the initial warning being issued by the University Affairs Committee, or until the required information is delivered;

Be it further enacted, any organization barred from participating in Meal Swipes for Charity can furnish the required information at anytime during a ban to automatically terminate it;

Be it further enacted, if either the University Affairs Committee or Executive Board finds evidence of wrongdoing or bad faith practices on the part of a student organization in their investigations, they shall report these malpractices to the appropriate University authorities;

Be it further enacted, following the selection of an organization as the facilitator of that semester's Meal Swipes for Charity, RUSA will deliver a memo or other official document signed by the President to Rutgers Dining Services confirming the selection; and

Be it further enacted, these requirements take effect starting with the Fall 2019 iteration of the Meal Swipes for Charity program;

Be it further enacted, RUSA charges the Chairperson of the University Affairs Committee to audit their own archives and data to see what information and historical documentation of previous Meal Swipes events exists from the 2017-2018 and 2018-2019 academic years;

Be it further enacted, the Chairperson of the University Affairs Committee will furnish the Office of the RUSA President with a public report detailing the funds raised and impact of Meal Swipes for Charity for the school year, to the best of the information provided to them, at the conclusion of their term as Chairperson;

Be it further enacted, the Chair of the University Affairs Committee, or another designee of the Committee, shall furnish the terms of this legislation to every applicant to the Meal Swipes for Charity program, and each applicant shall consent to the terms therein as a condition of being considered for the program; and

Be it finally enacted, the preceding operative clauses of this legislation shall constitute one title “Meal Swipes for Charity” within the Assembly’s code of permanent legislation, in accordance to the Permanent Legislation Act of 2018.

RUSA President

Date