



RUSA Agenda October 3rd, 2019

7:30pm @ Student Activities Center

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Prior Meeting's Minutes
5. Officer Updates
6. Legislation
 - a. Capital Allocation and Secure Handling (C.A.S.H.) Act
 - b. Resolution to Establish a RUSA Mentorship Program
 - c. Bill to Designate RUSA Fall Retreat
 - d. The Allocations Transparency Regulation Procedure Act
7. Advisor Report
8. External Representatives Report
9. Public Sector
10. Adjournment

"Public notice of this meeting has been given to all undergraduate students requesting such notice. Please speak to the Secretary of the Assembly after this meeting to learn more about how you can join the email list to receive a 24 hour meeting notice and a copy of the Agenda."



RUSA Bill F19 - 05

Authors: N. Tharney, *Parliamentarian*; N. LaBelle, *Treasurer*; R. Jadun, *I.A. Chairman*

Sponsor: Internal Affairs Committee

The Allocations Transparency Regulation Procedure Act

Whereas, the Assembly previously enacted the RUSA Allocations Process Transparency Act (RAPTA) and the Dynamic Funding Model Transparency Act to increase transparency and accountability in the process through which the Assembly and its Allocations Board appropriate student fees to registered student organizations on campus, and

Whereas, any prospective decreases to the level of transparency in the process through which the Assembly and its Allocations Board should be thoroughly vetted and considered by the Assembly prior to adoption, and

Whereas, the Allocations Board has entered into a consent order to release the information, as is required under RAPTA, as a permanent transparency measure in exchange for the delay of the release until immediately after budget requests are submitted in October of 2019, in addition to this proposed change to the Assembly's Standing Rules,

Therefore, be it enacted by two-thirds of the Assembly, Article 18 of the Standing Rules shall be amended to include Section 15:

15. Any provisions of legislation, including budgets, by the Assembly which would limit access of the public to records of the Allocations Board shall accord with the same procedure required under Article 22 of these Rules for amendments to the same. This section shall be narrowly construed so as to only affect those specific provisions in

violation of this section, with those provisions being considered severed and null, while leaving all other valid provisions unaffected.

RUSA President

Date



RUSA Bill F19 - 06

Authors: Nicholas LaBelle, *RUSA Treasurer*

Sponsors: Allocations Board

Capital Allocation and Secure Handling (C.A.S.H.) Act

Whereas, the RUSA Treasurer is charged with the creation and maintenance of the budget as per the Standing Rules (S.R.),

Whereas, following S.R. art. XV, §3, cl. c, the Assembly is authorized to augment the annual budget,

Whereas, it is recognized that money has an inherent time-value and as such is preferably utilized in the term that students pay,

Whereas, the Assembly has incurred costs not previously accounted for, (i.e. phone bills, special events, etc.), along with planned spending surpassing existing line-items,

Whereas, the prior year has led to an unexpected surplus via higher takebacks and Treasurer audits of inactive accounts over the Summer;

Whereas, several emergent projects will require funding larger than historical precedence,

Therefore, be it hereby resolved that:

1. The RUSA Allocations Board distributes an additional \$50,000 to the RUSA 2019-2020 Operating Budget
 - a. \$2,500 are to be allocated to the RUSA Kick-Off BBQ Tailgating Event line-item
 - b. \$47,500 are to be allocated to the Discretionary line-item category to be managed by the Treasurer

Motion to split to question to allow for presentation in accordance with S.R. art. XXII

Be it hereby further resolved that by a two-thirds vote the following amendments are made to the Standing Rules:

1. Amend “Article XXIX: RUSA Finances” to include:
 - a. “7. Spending Authorizations:
 - a. Process for Committee Funding:
 - i. Following any Assembly operating budget, all funds allocated to specific Committees need only a majority vote of said committee in favor to authorize spending.
 - b. Process for General Categories:
 - i. The Treasurer shall be authorized to transfer funds from other category items for the purpose of balancing expenses, Committees notwithstanding.
 - c. Executive Spending:
 - i. Expenses incurred at the behest of an Executive Board member shall be required to have approval of Treasurer a week in advance of the needed funding”
2. Amend S.R. art. XV, §3, cl. b to include
 - a. “i. Quarterly budget reports are to be furnished by the Treasurer on the basis of the fiscal year concurrent with University accounting starting on July 1st.”
 - b. “ii. Public notice of the most recent RUSA Operating Budget will be made available on the current RUSA website, in addition to any personal inquiry given to the Treasurer”
 - c. Budgets for Quarter 1 and Quarter 2 for the 2019-2020 Fiscal Year shall be presented by the Treasurer no later than January 15, 2019
3. Amend the Standing Rules to include “Appendix C: RUSA Quarterly Budget Structures”
 - a. The following text will be added to the Standing Rules:



RUSA Bill F19 - 07

Author: Ryed Jadun, *Chairman of the Internal Affairs Committee*; Alex Anderson;
Chairwoman Emeritus of Internal Affairs Committee; Jason Yu, Grace Daniel

Sponsor: Internal Affairs Committee

Bill to Designate RUSA Fall Retreat

Whereas, it is the duty of the Assembly to have training sessions under the Standing Rules, Art. VI, Sect. 2,

Whereas, the Secretary has given ample notice to the Assembly of their responsibility to attend the Fall Retreat,

Whereas, the Fall Retreat will be held at Trout Lake in Stroudsburg, PA from the evening of Friday, October 11th through the afternoon of Sunday, October 13th,

Whereas, the Fall Retreat will be using previously allocated funds from the 2019-2020 RUSA Operating Budget so no additional funds need to be allocated to the program,

Be it hereby resolved, the Rutgers University Student Assembly designates the Fall Retreat organized by the Secretary as the training session requirements pursuant to the Assembly rules; there will be no absence regardless of excuse if member is absent for less than six (6) hours; half an absence will be counted towards fall absences if absent between six (6) and twenty-four (24) hours; and a full absence towards fall absences if absent for more than twenty-four (24) hours;

Be it further resolved, the Secretary is hereby directed to use a form through which members may request that their absence be excused with such responses being sent to the Chair of the Internal Affairs Committee; and

Be it further resolved, any valid excuse for missing a regularly scheduled meeting of the Assembly shall be a valid excuse for missing the retreat, except for early departure for the purpose of getting home at a safe hour, and any valid excuse shall be deemed appropriate for the entire retreat in the event that the member cannot reasonably procure transportation. Additional excuses may be granted at the discretion of the Internal Affairs Committee and may include regularly scheduled work shifts for gainful employment or previously scheduled internship, and any Rutgers course, as well as other events that have been scheduled before September 20th, if proper proof can be provided; and

Be it further resolved, this attendance policy shall apply to any and all off-campus retreats in the future.



RUSA Resolution F19 - 03

Authors: Emily Kane, Nicholas LaBelle

Sponsor: Student Affairs

Resolution to Establish a RUSA Mentorship Program

Whereas, previous RUSA Assemblies have lacked a sense of familiarity and cohesion amongst members,

Whereas, in past years, basic RUSA procedures such as our attendance policy, our Standing Rules, and Robert's Rules have been difficult for new members to comprehend,¹

Whereas, members with experience in the Assembly naturally serve as a model to new members during meetings,

Whereas, a mentorship program would remove the social barrier of seeking help during a meeting, which disproportionately impacts new members who ran for their positions independently, Professional School and Residential College Representatives, Cultural Umbrella Organization Representatives, and Special Population Representatives who have not previously interacted with the Assembly,²

Whereas, a mentorship program would facilitate better communication across RUSA generations and encourage mentors to hold a vested interest in the future of the Assembly while empowering mentees to attain their potential as student leaders,

Whereas, a mentorship program would encourage outside communication between mentors and mentees, further strengthening the relationship between Assembly members,

¹Rusa attendance records 2018-2019 ([Attendance](#))

²Rusa standing rules, Article I, Sections 4-6 ([Standing Rules](#))

Be it hereby resolved, that the following program be established for the 2019-2020 academic year:

1. Mentor Qualifications:

- a. Any current voting member who has at least one academic year (two semesters) of experience in RUSA, is eligible to apply to become a mentor.
- b. Members with qualifying experience are not required to become mentors; this is an opt-in program.
- c. Mentors will be assigned a minimum of 2 mentees and maximum of 3 mentees to mitigate the possibility of implied succession.

2. Mentee Qualifications:

- a. Members who have no prior RUSA experience will automatically become mentees.
- b. Members who have less than one full year (two semesters) of RUSA experience, but do not qualify for automatic enrollment may opt-in to the program as mentees.

3. Program Coordinators:

- a. Applications and mentee assignments will be under the jurisdiction of the President and the Vice President for the 2019-2020 academic year.

Be it further resolved, that after the final meeting of the 2019-2020 assembly and before the start of the 2020 Fall semester, mentors will be required to submit a predetermined evaluation of the program; likewise, mentees will review the overall impact of the program on their RUSA experience.